

Academic Assessment Committee Meeting Minutes

February 11, 2020 – 3:00 pm

President's Conference Room, 239 Tigert

Present: Timothy Brophy, Madeleine Bennett, Erik Black, Teresa Mutahi, Toby Shorey, Laura Spears, Christine Voigt and Jinying Zhao

Absent: Margaret Fields, Melissa Johnson, Lily Lewis, Cathy Lebo, Angela Lindner, Lee Morrison, and Avner Sidi

- 1. Welcome:** Dr. Brophy began the meeting by welcoming everyone and introductions were made to welcome Madeleine Bennett our student representative to the committee.
- 2. January 14, 2020 Meeting Minutes:** Dr. Teresa Mutahi moved to approve the minutes, Dr. Erik Black seconded the motion, all were in favor and the minutes were approved with the correction of the date of the next meeting.
- 3. AAP Approvals Requests:**
 - Team I – Data Science – ALC/APP – Recycled**

This request was recycled because the rubrics were not detailed enough, the department is assessing a course that has not been approved. Dr. Teresa Mutahi moved to recycle, Dr. Erik Black seconded the motion, all were in favor that the request be recycled.
 - Team II – Medical Pharmacology and Therapeutics Graduate Certificate – Recycled**

This request was recycled because the committee is asking for more clarification in the rubric and curriculum map regarding SLO 1. Dr. Erik Black moved to recycle, Dr. Laura Spears seconded the motion, all were in favor that the request be recycled.
 - MS Sport Management – Approved**

Dr. Erik Black moved to approve, Dr. Erik Black seconded the motion, all were in favor for approval.
 - UG Sport Management Certificate – Conditionally Approved**

This request was conditionally approved. The condition for approval is to clarify the sequence of assessment in the Curriculum Map. For example, SLO1 is assessed in courses 1 and 2 and reinforced in courses 3, 4, 6, and 7. This appears to be out of sequence. Dr. Laura Spears moved to conditionally approve this request, and Dr. Erik Black seconded the motion, all were in favor and the request be conditionally approved.
 - Team III – Medical Physiology – Approved**

Dr. Laura Spears moved to recycle, Dr. Teresa Mutahi seconded the motion, all were in favor for approval.
 - Team IV – SLO change for FYCS Major – Approved**

Ms. Christine Voight moved to recycle, Dr. Erik Black seconded the motion, all were in favor for approval.

4. Updates:

- Quest Assessment Task Force – Dr. Brophy briefly discussed that the task force is to the point of writing out the rubrics.
- 2020 Assessment Conference March 12, 2020 – Dr. Brophy presented the committee with a copy of the program for the conference and stated the he will be asking members if they would introduce speakers of the conference. Erik Black was appointed to introduce the Provost at the conference.

5. Next meeting: Tuesday, March 10, 2020 3p.m., in 226 Tigert Hall.

Meeting adjourned at 3:50 p.m.